

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**JANUARY 26, 2016**

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey

The meeting was called to order by Mrs. Widdis, Board President, at 7:00 P.M.

**A. ROLL CALL**

Mrs. Widdis - President	Mr. Grant - absent	Mr. Parnell - absent
Mr. Dangler - Vice President - absent	Dr. Critelli	Mr. Covin
Mrs. George	Mr. Zambrano	Rev. Bennett – 7:20 P.M.

**Administrator's Present**

Dr. Salvatore	Mr. Genovese	Ms. Dudick
Mr. Freeman	Mrs. Valenti	

**Also Present**

R. Peter Sokol, Esq., Board attorney

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mrs. Widdis, Board President, saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Mrs. Widdis made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

**C-1. STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (C-2).

Ayes (5), Nays (0), Absent (4) Mr. Dangler, Mr. Grant, Mr. Parnell and Rev. Bennett

**C-2. RESOLUTION FOR CLOSED EXECUTIVE SESSION – 7:10 P.M.**

**WHEREAS**, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

**WHEREAS**, the Long Branch Board of Education wishes to discuss the **sale of West End School and the employment status of Rufino Rodriguez and Anthony Brazile** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

**NOW, THEREFORE, BE IT RESOLVED**, the Long Branch Board of Education will hold a closed Executive Session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 5  
Nays: 0  
Absent: 4 (Mr. Dangler, Mr. Grant, Mr. Parnell and Rev. Bennett)  
Date: January 27, 2016

At 7:20 P.M. Rev. Bennett arrived to the Executive Session meeting.

**ROLL CALL**

Mrs. Widdis - President  
Mr. Dangler - Vice President - absent  
Mrs. George

Mr. Grant - absent  
Dr. Critelli  
Mr. Zambrano

Mr. Parnell - absent  
Mr. Covin  
Rev. Bennett

Dr. Salvatore explained for the benefit of Reverend Bennett, that the Executive Session is designed to be confidential and is restricted to Board members and the administration at the table only. The discussion will be summarized and made available at the next Board meeting for review and approval. Again, what is discussed in Executive Session cannot be shared outside of that meeting.

C-3. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Workshop Meeting minutes of December 15, 2015
- Executive Session minutes of December 15, 2015
- Re-organization Meeting minutes of January 6, 2016
- Executive Session minutes of January 6, 2016

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY16 NOVEMBER AND FY16 DECEMBER TRANSFERS**

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfer, FY16 November 30, 2015 and December 31, 2015.

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: January 27, 2016

2. **BOARD SECRETARY'S REPORT – NOVEMBER 30, 2015 AND DECEMBER 31, 2015**

I entertain a motion that the Board approve the Board Secretary's Report for the months ending November 30, 2015 and December 31, 2015 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

3. **REPORT OF THE TREASURER – NOVEMBER 30, 2015 AND DECEMBER 31, 2015**

I entertain a motion that the Board approve the Report of the Treasurer for the months ending November 30, 2015 and December 31, 2015 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the November 30, 2015 and December 31, 2015 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

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Peter E. Genovese, III, RSBO, QPA  
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I entertain a motion that the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of November 30, 2015 and December 31, 2015 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: January 27, 2016

6. **BILLS AND CLAIMS – DECEMBER 2 - 31 2015 AND JANUARY 1 - 27, 2016 FOR  
CHRIST THE KING AND CAROLINE BENNETT**

I entertain a motion that the Board approve the December 2 - 31, 2015 and January 1 - 27, 2016 bills and claims for Christ the King and Caroline Bennett (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS – DECEMBER 2 - 31, 2015 AND JANUARY 1 - 27, 2016  
EXCLUDING CHRIST THE KING AND CAROLINE BENNETT**

I entertain a motion that the Board approve the December 2 - 31, 2015 and January 1 - 27, 2016 bills and claims excluding Christ the King and Caroline Bennett (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval)

E. **SECRETARY'S REPORT (continued)**

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – DECEMBER 31, 2015**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for December 31, 2015 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF DECEMBER 31, 2015**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of December 31, 2015 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

F. **SUPERINTENDENTS REPORT**

1. **RECOGNITION OF ACHIEVEMENT**

**Jena Valdiviezo**, Science Supervisor 6 -12, was a presenter at the NSTA National Convention in Nashville, Tennessee. During the 2014 - 2015 school year, Jena implemented a pilot student/parent/community after school program with 4th and 8th grade students to master next generation science standards. The students performed inquiry based labs with their family members once a week.

2. **PRESENTATION OF AWARDS**

A) **DISTRICT VOLUNTEERS**

Josie Kent	Danah Jetter
Bryan Alintoff	Tamica Jetter
Pauline Bailo	Josephine Santiago
Jennifer Burkhardt	Christina Popes
Elizabeth Fitzgerald	Ruth Lugo
Leah Freer	Christine Smith
Michelle Hammond	Vicki Sesty
Melissa White	Karen Haney

B) **TEACHER OF THE MONTH - NOVEMBER**

**LIANNE KULIK**, Teacher, High School, presented by Mr. Parnell

C) **TEACHER OF THE MONTH - DECEMBER**

**MEREDITH FLEMING**, Teacher, Gregory School, presented by Mrs. Widdis

D) **SUPPORT STAFF OF THE MONTH - NOVEMBER**

**MICHAEL GILMORE**, Instructional Assistant, Audrey W. Clark School, presented by Mr. Parnell

E) **SUPPORT STAFF OF THE MONTH - DECEMBER**

**DAWN PALERMO**, Instructional Assistant, George L. Catrambone School, presented by Mrs. Widdis

3. **STUDENT COUNCIL LIAISON'S REPORT**

4. **SCHOOL PRESENTATION**

What will your legacy be? The Gregory School has adopted Stephen Covey's 7 Habits of Happy Kids, and the students have spent the last year learning and practicing their 7 habits. This year, the legacy of Gregory School will be one of Leadership.

Dr. Salvatore reviewed the Agenda with the Board.

**G. GENERAL ITEMS**

**Comments from the Communications Committee Chair (APPENDIX G-1)**

The committee chair was not available to report to the Board. Rev. Bennett stated that she had nothing more to add to the minutes contained in the Agenda.

**1. APPROVAL OF TRANSPORTATION SERVICES WITH DELSEA REGIONAL BOARD OF EDUCATION**

I recommend the Board approve transportation services to/from Pinelands Learning Center, New Jersey for one High School student (ID# 01001191) residing in a group home from November 13, 2015 to June 30, 2016 at a cost not to exceed \$2,731.00.

**2. AUTHORIZATION TO FILE THE FY2017 IMPACT AID APPLICATION**

I recommend the Board approve the filing of the FY2017 Impact Aid application at an amount to be determined by the Federal Government.

I recommend the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**3. AUTHORIZATION TO FILE THE AASA/NJPA HELPING KIDS URGENT MINI GRANT**

I recommend the Board approve the filing of the AASA/NJPA Helping Kids Urgent Mini Grant in the amount of up to \$2,000 on behalf of the High School.

I recommend the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

Dr. Salvatore – The money will be used for visual screenings of students at the High School.

**4. AUTHORIZATION TO ACCEPT THE COUNCIL FOR ECONOMIC EDUCATION AWARD MINI GRANT**

I recommend the Board ratify the acceptance of the Council for Economic Education Award Mini Grant in the amount of \$2,500 on behalf of the High School.

I recommend the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**G. GENERAL ITEMS (continued)**

**5. AUTHORIZATION TO ACCEPT ADDITIONAL IMPACT AID FUNDING**

I recommend the Board accept additional Impact Aid funding for FY2013 in the amount of \$2,173.76.

I recommend the Board authorize **Bridgette Burt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**6. AUTHORIZATION TO FILE THE MC3 2016 MINI GRANT APPLICATION**

I recommend the Board approve the filing of the MC3 2016 Mini Grant application in the amount of \$500.

I recommend the Board authorize **Bridgette Burt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**7. AUTHORIZATION TO ACCEPT CHAPTERS 192/193 ENTITLEMENTS FOR THE 2015-2016 SCHOOL YEAR**

I recommend the Board accept the Chapters 192/193 entitlements for the 2015-2016 school year as indicated below:

**Chapter 192**

<u>Program</u>	<u>Entitlement</u>
Compensatory Education	<u>\$21,151.00</u>
Total	\$21,151.00

**Chapter 193**

Initial Exam & Class.	\$16,691.00
Annual Exam & Class.	\$ 6,832.00
Corrective Speech	\$15,049.00
Supplementary Instruction	<u>\$15,594.00</u>
Total	\$54,166.00

I recommend the Board authorize **Bridgette Burt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.



**G. GENERAL ITEMS (continued)**

**Comments from the Instruction and Programs Committee (APPENDIX G-2)**

Mr. Covin – We were given a demonstration by Mr. Vitarello on what a google classroom looks like and how sophisticated the apps are. The teachers will receive professional development on how to maximize the use of google classroom. Also, wifi access in some of the housing projects should be available for free very shortly which will help students' access instructional content while they are at home.

Rev. Bennett – What do we do for those children who do not have access?

Dr. Salvatore – We are currently in the discussion phase of how best to use these cloud based apps.

**8. AUTHORIZATION TO FILE THE NATIONAL PROFESSIONAL DEVELOPMENT PROGRAM APPLICATION**

I recommend the Board approve the filing of the National Professional Development Program Application in the amount of up to \$450,000.

I recommend the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

Dr. Salvatore – The grant that we are applying for must be in partnership with a University so I will be working with Monmouth University during the application process which will aid in certifying teachers in the area of ESL.

**9. AUTHORIZATION TO ACCEPT ADDITIONAL IMPACT AID FUNDING**

I recommend the Board accept additional Impact Aid funding for FY2014 in the amount of \$196.19.

I recommend the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**10. AUTHORIZATION TO ACCEPT ADDITIONAL IMPACT AID FUNDING**

I recommend the Board accept additional Impact Aid funding for FY2016 in the amount of \$12,997.08.

I recommend the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**G. GENERAL ITEMS (continued)**

**Comments from the Operation and Management Committee Chair (APPENDIX G-3)**

Mr. Zambrano reviewed with the Board the committee reports.

**11. AUTHORIZATION TO GO OUT TO BID**

I recommend the Board approve to go out to bid for 1 regular route for George L. Catrambone School for the 2016-2017 school year.

Dr. Salvatore – Tomorrow night we will be adding to the agenda approval to go out to bid for a High School special education route for the 2016 - 2017 school year.

**12. AUTHORIZATION TO GO OUT TO BID**

I recommend the Board approve to go out to bid for Middle School Athletics for the 2016-2017 school year.

Dr. Salvatore – The County is struggling with this type of route which may be the result of contractors not willing to offer 30 hours a week to their drivers to avoid health care expenses.

**13. GIFTS TO SCHOOL**

I recommend the Board accept the following gifts to schools indicated:

**Donated by:**

United Way of Monmouth County	\$8,100 in Brand New Clothes & Winter Wear
Eaton Life Safety Division	\$1,000 in Toys, Books & 1 Bicycle
Pennhurst Paranormal	\$1,000 Monetary Donation
City of Long Branch	1997 Ford Explorer SUV

Dr. Salvatore – We received a 1997 Ford Expedition which was donated by the City of Long Branch. We will use it as a security vehicle, mainly stationed outside of the High School.

**H. PERSONNEL ACTION**

**1. APPOINTMENT OF CERTIFIED STAFF**

I recommend the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop.

**FELICIA CLARK**

Elementary Teacher  
Gregory School  
BA, Step 1  
\$50,000

Certification: Preschool thru Grade 3

Education: College of New Jersey

Replaces: M. Riddle, re-assigned

(Acct#:15-120-100-101-000-07)(UPC#:0665-07-METRO-TEACHR)

Effective: February 1, 2016

H. **PERSONNEL ACTION (continued)**

1. **APPOINTMENT OF CERTIFIED STAFF (continued)**

**MARGARET LYONS DOS SANTOS**

ESL  
George L. Catrambone School  
BA, Step 1  
\$50,000

Certification: Teacher of Bilingual/Bicultural Education, Teacher of English as Second Language, Teacher of Social Studies, Teacher of Students With Disabilities,  
Education: Hawaii Pacific University  
Replaces: E. Chavez, resigned  
(Acct#:15-240-100-101-000-09)(UPC#:1340-09-BLESL-TEACHR)  
Effective: pending district release

Dr. Salvatore – This candidate was previously a student of ours.

2. **APPOINTMENT OF PERSONNEL MANAGER**

I recommend the Board approve the employment of **NIKKIA BLAIR** as the Personnel Manager at the prorated salary of \$85,000 effective February 1, 2016.  
(Acct: 11-000-230-100-000-10-00) (UPC: 1432-10-OFSUP-HRMNGR).

Dr. Salvatore – I am pleased to recommend Nikkia Blair for the office of Personnel Manager. We interviewed 9 candidates, 6 in-house and 3 from the outside. She was a great candidate with a good reputation and we are looking forward to her starting on February 1, 2016.

3. **RE-INSTATEMENT OF SUSPENDED EMPLOYEES**

I recommend the Board approve the Resolutions to reinstate Anthony Brazile and Rufino Rodriguez as listed on **APPENDIX H-1a** and **APPENDIX H-1b**.

4. **RESIGNATION - CONTRACTED POSITIONS**

I recommend the Board accept the resignation of the following individuals:

**SHARICE COLEMAN**, High School corridor aide, effective January 8, 2016.

**JOSEPH DUPONT**, District part-time bus driver, effective December 31, 2015.

**GELSOMINA MIGNANO-LEUCK**, Middle School teacher, effective March 6, 2016, or sooner if a suitable replacement is found.

**ALIA VARGAS**, Amerigo A. Anastasia School teacher, effective June 30, 2016.

5. **RESIGNATION - STIPEND POSITIONS**

I recommend the Board accept the resignation of the following individuals:

**JAMIE LYNN BAZYDLO**, Audrey W. Clark School Technology/Distance Learning Advisor (TDLA), effective January 15, 2016.

**VICTORIA FERRARA**, NCLB Elementary School Improvement Leader- K-5, effective January 15, 2016

**BRENDA ITZOL**, ESL Adult Evening School teacher, effective January 21, 2016

H. **PERSONNEL ACTION (continued)**

6. **RETIREMENT**

I recommend the Board accept with regret and best wishes the retirement of the following individuals:

**GENARO BENITEZ**, Amerigo A. Anastasia School custodian, effective June 30, 2016. Mr. Benitez has a total of 10 years of service.

**CARMEN VEGA**, Alternative Academy Administrator, effective August 1, 2016. Mrs. Vega has a total of 25 years of service.

7. **COACHING/ATHLETIC STIPENDS – WINTER, 2015-2016 SCHOOL YEAR**

I recommend the Board approve/ratify the following coaching/athletic stipend positions for the 2015-2016 school year:

**HS/MS Event Workers**

*per Athletic Event fee schedule*

Star Cleveland, Jasmine Gomez, Karla Mendez, Tiffani Monroe,  
Suzanne Noriega, Ana Silva, Carlos Vega

8. **COACHING/ATHLETIC STIPENDS – SPRING, 2015-2016 SCHOOL YEAR**

I recommend the Board approve/ratify the following coaching/athletic stipend positions for the 2015-2016 school year:

**Boys Varsity Tennis Head Coach**

Linda Mango	Step 10	\$4,438
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**Boys/Girls Varsity Golf Head Coach**

Nicholas Tranchina	Step 7	\$3,161
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**Boys Varsity Track Head Coach**

Daniel George	Step 10	\$6,817
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**Girls Varsity Track Head Coach**

Raleigh Woodruff	Step 7	\$4,774
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**Girls Varsity Lacrosse Head Coach**

Gabriela Dempsey	Step 6	\$4,682
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**Boys Varsity Lacrosse Head Coach**

Francis Panullo	Step 6	\$4,682
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**Varsity Volleyball Head Coach**

Nemeil Navarro	Step 6	\$3,101
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**Varsity Baseball Head Coach**

TBD	Step 6	\$4,682
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H. **PERSONNEL ACTION (continued)**

8. **COACHING/ATHLETIC STIPENDS – SPRING, 2015-2016 SCHOOL YEAR (continued)**

**Varsity Softball Head Coach**

Laura Bland	Step 6	\$4,682
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**Weight Room Supervisor (a.m.)**

Terrence King	Step 6	\$784
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**Weight Room Supervisor (p.m.)**

Richard Ricigliano, Jessica Rodriguez	Step 6	\$784
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**MIDDLE SCHOOL**

**Baseball Head Coach**

Brian Howell	Step 9	\$3,263
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**Softball Head Coach**

Samantha Gallo	Step 6	\$2,537
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**Track Head Coach**

Robert Stout	Step 6	\$2,537
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**HS/MS Athletic Site Supervisors**

Kimberly Jones, Kristopher Soto		\$25.75/hr.
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**HS/MS Event Workers**

***per Athletic Event fee schedule***

Jason Andrews, Veronica Billy, Bruce Clay, Star Cleveland, Jesus Galarza, Jasmine Gomez, Terry Johnson, Kimberly Jones, Nancy Jones, Joseph Lebron, Linda Mango, Karla Mendez, Tiffani Monroe, Nancy O'Toole, Sara Ortiz, Kristopher Parker, Gloria Pizarro, Ana Saner, Ana Silva, Kristopher Soto, Juliette Trombetta, Elsa Villalobos, Joseph Winter

Dr. Salvatore – I will be taking the Varsity Baseball Head Coach off of the Agenda for tomorrow evening. The panel selecting the head coach was divided. Our policy requires we look for an inside certified candidate and if no one qualifies, we can look for an outside certified candidate. If we still are without someone with that qualification, we can go back inside and look for a non-certified candidate. We anticipate having this issue resolved by the next Board meeting.

9. **PART-TIME AND STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR**

I recommend the Board approve/ratify the appointment of the following stipends for the 2015-2016 school year:

**ELA & Math Intervention Program: February, 2016 - May, 2016**

\$25.24/hr.

**AAA:** Jillian Blair, Denise Woolley

**GLC:** Michelle Morey, Kelly Stone

**GRE:** Megan Bruno, Christina Marra, Kara Matacchiera,  
Erin McConville, Elizabeth Muscillo

**JMFECLC:** Linda Bennet, Nichelle Douglas, Nicole Guerra

**LWC:** Jennifer Bell, Michelle Fiore, Elaine Scott-Atkinson

**MOR:** Columbia DelPizzo, Laura Iandoli, Yolanda Meneses

H. **PERSONNEL ACTION (continued)**

9. **PART-TIME AND STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR (continued)**

**FAMILY LITERACY SERIES: February, 2016 - May, 2016**

Arminda Rodriguez

\$29.87/hr. +  
(prep comp) \$24.21/hr.

**Middle School Online Reading Challenge Teachers**

Acct. #15-421-100-178-010-02-10

Laura Giglio, Angela Napoli-Vincent

\$25.00/hr.

Mrs. George – Since the stipends are for the 2015 – 2016 school year, have they started already?

Dr. Salvatore – This individual will start in February.

10. **STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR**

I recommend the Board approve/ratify the appointment of the following stipend for the 2015-2016 school year:

**Before/After School Bus Aide**

Michael Vacchiano

\$10/hr.

**NCLB School Improvement Leader, K-5**

Stephanie Dispoto

\$5,700

**Special Olympics Advisor**

Michelle Swobodzien

Step 1

\$1,696

**High School Academic Lab Instructors/Homework Club**

Ashley Beno

Raquel Rosa

Johanna Mozo

Danielle Spinelli

Nora O'Neill

Stephanie Queiroz

\$24.21/hr

11. **SUBSTITUTE TEACHERS**

I recommend the Board approve the following substitute teachers:

Kelley Schwartz

Ashley Hoffman

Bentley Odom, Jr.

Danielle Murray

Matthew Crank

Yazmin Ojeda

Catherine Salvatore

12. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

I recommend the Board approve the following substitute instructional assistants:

Sherry Clark

Michael Conte

Hollis Cooper

Sheilah Donaldson

Stephanie Martinez

Devan Curley

13. **SUBSTITUTE CUSTODIAN**

I recommend the Board approve the following substitute custodian:

David Hudson

## **H. PERSONNEL ACTION (continued)**

### **14. CHANGE OF TRAINING LEVEL**

I recommend the board approve a change in training level for the following individual effective: February, 2016

**MICHELLE CRISCI**, PPS Speech Teacher, to move from MA to MA +30 on teacher's salary guide.

**JAMIE BAZYDLO**, Audrey Clark Teacher, to move from MA to MA +30 on teacher's salary guide.

**MARIA MANZO**, George L. Catrambone Teacher, to move from BA +30 to MA on teacher's salary guide.

### **15. TEACHER/MENTOR PROGRAM**

I recommend the Board approve/ratify the following individuals to assume the position of mentor as detailed in the State Department of Education Teacher/Mentor Program:

#### **MENTEE**

Jennifer Lambert (MS)

Meaghan Brandt (MS)

#### **MENTOR**

Denise Schultz-Nick

Brett Igoe

### **16. STAFF TRANSFERS**

I recommend the Board approve the transfers of the following staff members:

Theresa Monteiro, Instructional Assistant, from Amerigo A. Anastasia Instructional Assistant to Long Branch High School Instructional Assistant.

Meredith Riddle, Teacher, from Gregory School Teacher to Middle School Social Studies Teacher.

### **17. FAMILY/MEDICAL LEAVE OF ABSENCES**

I recommend the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-2.**

### **18. ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-3.**

### **19. STUDENT TEACHER/INTERN PLACEMENT**

I recommend the individuals listed to be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2015-2016 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

**University of Scranton**

**Spring 2016 Semester**

**January – May 2016**

Francis Pannullo

High School

Principal Vincent J. Muscillo

## **I. STUDENT ACTION**

### **1. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

1. **STUDENT ACTION (continued)**

2. **FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

Dr. Salvatore – The Cape Cod trip for the Middle School students that takes place annually was organized by the same person each year who has passed away. This year the teachers are taking the responsibility to put together each piece of the trip.

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3**.

4. **PLACEMENT OF A HOMELESS STUDENT FOR THE 2015-2016 SCHOOL YEAR.**

I recommend the Board approve the placement of the following student who is considered homeless for the 2015-2016 school year:

**VINELAND SCHOOL DISTRICT**

**VINELAND, NEW JERSEY**

Tuition: \$13,746.12/Student

Effective Dates: 9/14/2015 – 6/30/2016

ID# 6698851858, non-classified student.

5. **RECOMMENDATION FOR ATYPICAL VOCATIONAL STUDENT FOR PLACEMENT AND SHARED TIME MONMOUTH COUNTY CAREER CENTER FOR THE 2015-2016 SCHOOL YEAR**

I recommend the Board approve the following vocational student for placement and shared time at the Monmouth County Career Center for the 2015-2016 school year:

Tuition: \$530.00/Student

Transportation:

Effective Dates: 11/16/2015 - 6/17/2016

ID#: 7038871147, classified as Eligible for Special Education and Related Services

6. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT OF STUDENT FOR PLACEMENT AND TRANSPORTATION NEEDS FOR THE 2015-2016 SCHOOL YEAR**

I recommend the Board approve the following out of district student for placement and transportation for the 2015-2016 school year:

**COLLIER SCHOOL**

**WICKATUNK, NEW JERSEY**

Tuition: \$34,220/Student

Transportation

Effective Dates: 12/14/2015 - 6/22/2016

ID#: 5486916451, classified as Eligible for Special Education and Related Services



I. **STUDENT ACTION (continued)**

7. **TERMINATION OF PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION NEEDS FOR THE 2015 – 2016 SCHOOL YEAR**

I recommend the Board terminate the placement of, and provide transportation for the 2015-2016 school year for the following out of district students:

**CPC/HIGH POINT ELEMENTARY SCHOOL**  
**MORGANVILLE, NEW JERSEY**

Tuition: \$63,450.00/Student

Effective Date: 1/19/2016

ID#: 6757919265, classified as Eligible for Special Education and Related Services

8. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

December 15, 2015

**APPROVAL TO CHARGE SALARIES TO FEDERAL GRANTS FOR FY 2015**

That the Board approve/ratify the following individual and their respective allocation of federal salaries to be charged to the federal grants for FY2015 as listed - Kelly Disler, IDEA Preschool, \$33,536.00. This should have read FY2016.

**PART-TIME AND STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipends for the 2015-2016 school year - Middle School Online Reading Challenge Teachers @ \$25.00/hr. - Gina Vodola, Maryann Moriarty, Renee Diallo, Sharyn Babitsky. This should have read that it is funded by Title I.

November 18, 2015

**PART-TIME AND STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipends for the 2015-2016 school year - Middle School After School Programs – Online Reading Challenge @ \$25.00/hr. - (Advisor): Maureen Alexander; (Teachers): Mary Woodruff, Juanita Southerland. This should have read that it is funded by Title I.

**STUDENT TEACHER/INTERN PLACEMENT**

That the individuals listed to be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2015-2016 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>Monmouth University</u>	<u>Spring</u>	<u>January - May 2016</u>
Aziza Ahmed	Anastasia School	Tracey Ciambone
Lauren Zales	Gregory	Nicole Campece 7wks
Lauren Zales	Gregory	Suraya Kornegay 7wks
Alexis Shemish	Anastasia School	Mary Lynch

This should have read Aziza Ahmed at the High School with Tonya Galiszewski; Alyssa Isabella at the Gregory School with Nicole Campece and Suraya Kornegay; Alexis Shemish at the Anastasia School with Lee Carey.

8. **CORRECTIONS/REVISIONS TO MINUTES (continued)**

November 18, 2015 (continued)

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

Beth Applegate, George L. Catrambone, teacher from February 22, 2016 to May 17, 2016. This should have read February 17, 2016 to May 11, 2016.

**FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

Beth Applegate, George L. Catrambone, teacher from May 18, 2016 to June 17, 2016. This should have read from May 12, 2016 to June 17, 2016.

**J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

**K. DISCUSSION**

1. Black History Month calendar - APPENDIX K-1

Dr. Salvatore – There is a calendar in the back of the Agenda which lists all of the activities for Black History month.

2. Legal updates

Dr. Salvatore – We have only one update and that is regarding the gentleman who slipped on ice at the High School. The scheduled depositions have taken place.

3. Negotiations updates

Dr. Salvatore – There are no updates at this time since the last scheduled meeting in January was cancelled by the LBSEA. On February 2, 2016 we have our meeting with the AFT and on February 4, 2016 with the LBSEA.

**ADDITIONAL DISCUSSION**

Mr. Zambrano – With regard to medical leaves, what does intermittent family medical leave mean?

Dr. Salvatore – The law has changed and now staff members can take daily leave if necessary providing it does not affect the maximum time under the law.

**L. ADJOURNMENT – 8:21 P.M.**

There being no further discussion, motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board adjourn the meeting at 8:21 P.M.

Ayes (6), Nays (0), Absent (3) Mr. Dangler, Mr. Grant and Mr. Parnell

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary